

**Expectation Management Sheet:**

Name of Participant

<b>Areas for Expectation Management</b>			
<b>Goal Setting</b>	<b>Decision Making</b>	<b>Conflict Resol.</b>	<b>Work Division</b>
What is the goal of this team? What does this team hope to achieve by a certain date?	How will decisions be made? Is it through a democratic voting process, or will someone have the final say on issues?	How will conflicts be resolved in the team? Is there a recommended process by which conflicts should be handled?	What are you responsible for in this team? What is your job scope?

<p><b>Personal</b> Your personal opinions and suggestions on each of these areas.</p>
<p><b>My Team's</b> The final expectations set by the team after discussion.</p>

I agree with the standards and expectations that my team has set out in the Expectation Management Sheet and I commit myself to living to these standards and expectations.

\_\_\_\_\_  
Name & Date

\_\_\_\_\_  
Signature